

# Pre-Listing Checklist

**BOLD**  
**RELIABLE**  
GROUNDBREAKING

Use this checklist to prepare your home to sell for the most money in the least amount of time. Additionally, consider having your home inspected before you list it. This will help you avoid any surprises and/or delays after an offer has been made on your home.

## Exterior:

- Check your front door to see if it needs painting.
- Polish door fixtures if needed.
- Purchase a fresh welcome mat.
- Paint the outside of your home if needed.
- Add potted plants and flowers.
- Make sure the lawn is cut, weeds are pulled and ground covers look fresh.

## Closets & Storage:

- Organize all closets. Make sure it doesn't look like you are busting at the seams.
- Organize and clean out all cabinets and drawers.
- Organize, straighten and coordinate your hanging space.

## Kitchens:

- Store infrequently used appliances.
- Remove as much as possible from the counters.
- Remove all the magnets & miscellaneous hanging items from refrigerator door/bulletin boards.
- Clean your stove inside and out.
- Clean the kitchen exhaust hood.
- Make sure your refrigerator is clean and organized.
- Clean your counters every day so they look and smell good.
- Organize the insides of your cabinets; people want to envision how much space you have.

## Bathrooms:

- Clean all soap residue in a shower.
- Purchase a new shower curtain if it is dirty.
- Clean accumulated dirt in the track of a sliding shower door.
- Fix soiled or missing grout.
- Clean toilet bowls.
- Buy a new bath mat if it looks dirty.

## Garage:

- Clean, organize, and move excess into storage.

## General Cleaning:

- Polish and clean all floors. Refinish if necessary.
- Steam clean the carpeting or replace if necessary.
- Wash all baseboards
- Dust everywhere. It's amazing how much dust you find after you move out.
- Clean all windows.